



### APPROVED EXPENSES\*

Date	Payee and Purpose	Check #	\$ Amount	

\* Don't forget to document automatic withdrawals.  
 Examples: OHI loan payment, OHI donation, Bank Fee (if applicable)

**TOTAL SPENT: \$**

### UPCOMING EXPENSES (List all known expenses for the next 30 days)

Date	Source / Purpose	\$ Amount	

**TOTAL DUE: \$**

### SAVINGS ACCOUNT

Beginning Balance	\$		
Deposit Amount	\$		
Withdrawal Amount	\$		
Interest Earned	\$		
Ending Balance	\$		

### NOTES