OXFORD HOUSE – _____
COORDINATOR REPORT

The Coordinator assigns work details to keep the common areas clean. Chores rotate weekly so everyone equally shares the work to be done. Members initial when the chore is complete. Split the box if two cleaning days need initials. The Coordinator verifies chores are complete:
√ = complete; X = incomplete

ACTIVITY	NAME	INITIALS	√/X	NAME	INITIALS	√/X	NAME	INITIALS	√/X	NAME	INITIALS	√/X