

# Oxford House, Inc.

## Electronic Payment Donation Form

For your convenience and benefit, Oxford House, Inc. (OHI) offers individual houses the opportunity to make future donation payments electronically rather than by check. Your donation of \$50.00 each month can now be drafted from your Oxford House checking or savings account. Payments will be withdrawn by OHI on the 15<sup>th</sup> of each month from your designated account. Your House may stop electronic payment donations at any time by calling Leann Watkins at OHI and simply asking that the electronic payments stop for a particular month or be stopped indefinitely. Telephone 301-587-2916.

**To submit payments electronically, you must complete this form and fax it to the World Services Office at 301-589-0302 or mail it to Oxford House World Services, 1010 Wayne Ave. Suite 300, Silver Spring, Maryland 20910.**

### PLEASE PRINT

House Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

House Treasurer or contact \_\_\_\_\_

Federal Tax ID # \_\_\_\_\_ House Telephone Number \_\_\_\_\_

Bank Name \_\_\_\_\_

Bank Routing Number\* \_\_\_\_\_

[\* First nine numbers of a string of numbers usually printed at the bottom of your check.]

Checking Account # \_\_\_\_\_

Savings Account # \_\_\_\_\_

Email address \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

### **IMPORTANT: PLEASE REMEMBER TO ATTACH VOIDED CHECK**

[Just write, "void" on the face of a check and attach to this form.]

By working together, the Oxford House family can help every recovering alcoholic and drug addict to gain sobriety without relapse - forever!